

E-Journal Review System

User Guide for Authors

(2012.02)

User Guide for Authors

Note: If you have trouble viewing the site, set your screen resolution as 1152x864 pixels.

Getting Started

1. Enter the E-Journal Review System at www.edubook.com.tw. Choose the journal to which you would like to submit your paper and click “On-line Submission”
2. Alternatively, click on the “Digital Technology” tab at <http://www.edubook.com.tw/en/Cloud.aspx>

The screenshot shows the website interface for Higher Education Publishing Co. The top navigation bar includes 'Home', 'Books', 'Journals', 'Digital technology', 'Seminar', 'Examination', 'Service', 'Purchase', 'About', and 'SiteMap'. A search bar is located to the right of the navigation bar. Below the navigation bar, there is a large banner with the text '最挺教育人的智友' and '訂《教育研究月刊》贈：ERICdata高等教育知識庫'. Two blue callout boxes with the text 'Click here.' point to the 'Digital technology' tab and the 'E-Journal Review System' link in the banner. Below the banner, there are several book covers and a '最新消息' (Latest News) section. The book covers are: 'Educational Administration', 'Secondary Education', 'Quality Assurance and Quality Management in e-Learning', and 'Oversold and Underused: Computers in the Classroom'. The '最新消息' section contains three bullet points: '教育老編輯的私房藏書，不精采絕不推薦，內行人優惠價79折！', '教育公職命題熱線追蹤，「關鍵閱讀」好書期刊79折起！', and '教育考、升等、論文...《教研月刊》+ ERICdata高等教育知識庫一起挺你！'.

Recognizing the Best in Chinese Education
www.edubook.com.tw

H-EDU 高等教育出版 Higher Education Publishing Co.

繁 簡 En

首頁 | Books Journals | Digital technology Seminar Examination | Service Purchase | About

線上客服
教師服務[離開]
讀者諮詢[離開]

最新消息

- 跟著政大陳超明教授學好英文，就能改變一生！3book曲合購73折！
- 2012教育新書賞，賞「新」悅目79折，限期2/29前！
- ERICdata高等教育知識庫：「3個月/6個月體驗包」新春限定發售！

Journal of Education Research

第214期2012年2月號
校園安全與危機管理
青少年性侵害犯罪之成因與防治對策
(楊士隆/黃秋玲/鄭凱寶)

Best Book of the Month

Comparative and International Education
比較國際教育

首頁 > Digital Technology

Click here.

E-journal Review System

一、簡介
高等教育出版公司在積累了數年製程經驗後，在此特別研發：
E-Journal Review System 高等教育線上投審稿系統服務各合作之期刊單位，本系統不僅提供各期刊單位便捷、高效率的線上的投稿、審稿作業管理，亦能將所有稿件之審查記錄匯出，是最符合需求之投審稿系統。網站功能依使用者角色主要分為三大部分：投稿者、審查者、期刊單位，功能各自畫面獨立。除了投稿、預審、審稿、決議與管理等正常投審稿流程外，底層文字以Unicode編碼，可儲存各國語言文字。在稿件的各個重要階段會自動寄送Email通知相關人員，Email格式亦可以由期刊單位作範本的設定等。

二、線上投稿

教育研究月刊	教育研究集刊	教育與心理研究	臺灣教育社會學研究
當代教育研究	成人及終身教育學刊	課程研究	高等教育
教育學刊	教育政策論壇	教育科學研究期刊	教育與多元文化研究
比較教育	中正教育研究	台東大學教育學報	數位學習科技期刊
另類教育	臺東大學綠色科學學刊	教育與多元文化研究	教育行政研究
臺大社會工作學刊	台灣性學學刊		

E-Journal Review System 課程研究 Journal of Curriculum Studies

中文期刊名稱：課程研究 Journal of Curriculum Studies
英文期刊名稱：Journal of Curriculum Studies
中文出版單位：財團法人台北市高等教育基金會
英文出版單位：Higher Education Foundation

ISSN：1816-5338
刊 期：半年刊
網 址：<http://www.edubook.com.tw>
簡 介：亞洲地區特別是兩岸三地推動課程改革如火如荼之際，尋求更「專業化」之課程研究發展，並建構觀察課程研究之園地，結合知識分子之優勢，相互切磋，建立論述空間，促進國際課程學術交流之平台。

我要線上投審稿
Online paper submission

Click here.

Log in

1. Initial Log In

Log in as an Author (picture 1). First time users should click on “register as author.” Enter your email address and password (two times) to register (pictures 2 and 3). Please use an active email account, because the address you use cannot be changed after registration.

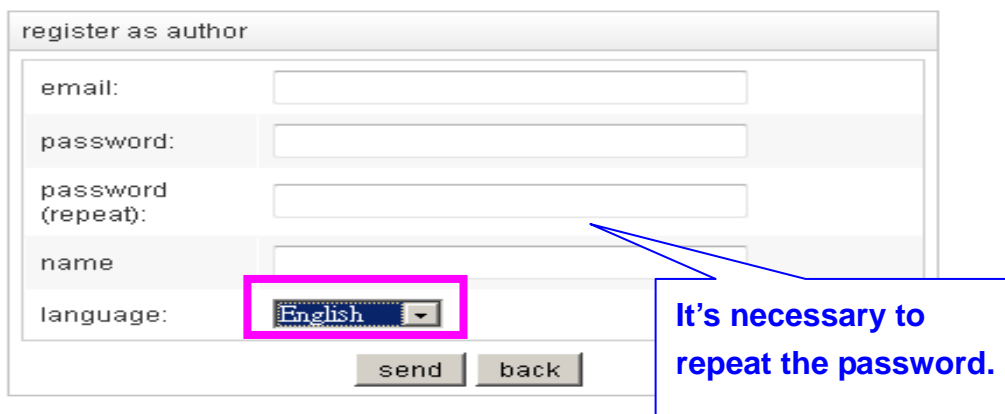
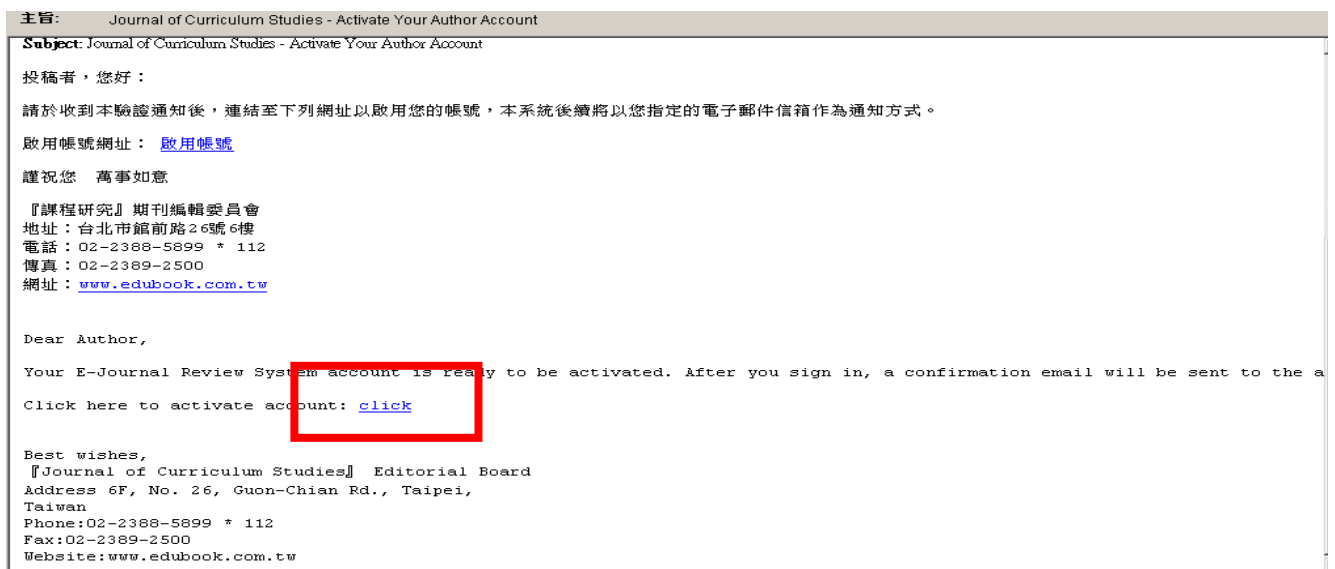




3. Activate Your Author Account

You will be asked to activate your author account (picture 1). Log in to the system again with **your email address** and password (picture 2).

If you don't receive an activation email, please send a message to ganho@mail.edubook.com.tw or call 886-2-2388-5899 ext. 104 or 112 for assistance.



2. Update Your Personal Information

Immediately after logging in for the first time, update your personal information, especially your password and preferred interface language. Remember to click “Send” to complete.

E-Journal Review System 課程研究 Journal of Curriculum Studies

function list: hi mei hwa lin [log out](#)

author: submit the paper, review status, **personal information**, message to editor

Email of Editorial Board: stella@mail.edubook.com.tw

Calendar: Feb 2012

personal information: Personal information

email: stella@mail.bestwise.com.tw

password: *****

password (repeat):

language: English

Name: mei hwa lin

English name: mei hwa lin

affiliation:

position: professor

contact phone: [Please add country code if outside Taiwan]

mobile phone: [add]

contact email: Right click to delete [You may add other contact email(s) except this registered email]

It's necessary to repeat the new password. Be sure to complete all fields before clicking "Send."

3. Submit a Paper

(1) Click in the “Submit a paper” section of the Function List and complete all of the fields (picture 1).

E-Journal Review System 課程研究 Journal of Curriculum Studies

function list: hi mei hwa lin [log out](#)

author: **submit the paper**, review status, personal information, message to editor

Email of Editorial Board: stella@mail.edubook.com.tw

submit the paper: basic information of contributor(s)

title (in Chinese):

title (in English):

Please fill in English title on both two columns

author's information [Add more authors](#) Please fill in English name(s) on both two columns

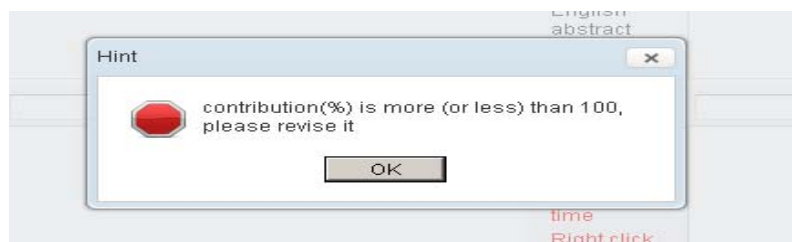
delete	Name:	English name:	Contribution(%)	affiliation:	position:
	mei hwa lin	mei hwa lin	0		professor
			0		

upload file: Please select a file [File Format: *.doc, *.docx] word count: total words

Chinese English

(2) The author contribution percentage must total 100%.

The screenshot shows a web interface for author information. At the top, there are two input fields for 'title (in Chinese):' and 'title (in English):', both containing the number '123'. Below these, a red message says 'Please fill in English title on both two columns'. The main section is titled 'author's information' and includes an 'Add more authors' button and another red message: 'Please fill in English name(s) on both two columns'. A table below has columns for 'delete', 'Name:', 'English name:', 'Contribution(%)', 'affiliation:', and 'position:'. The first row has 'mei hwa lin' in both name fields, '70' in the contribution field, and 'professor' in the position field. The second row has empty fields, with '60' in the contribution field. A red box highlights the 'Contribution(%)' column.



(3) Please provide abstracts, key words, and upload an MS Word file with the text of your paper formatted to the journal's requirements.

The screenshot shows the submission form with several annotations. A red box highlights the 'upload file' section, which contains the text 'Please select a file [File Format: *.doc,*.docx]'. A blue box with a pointer highlights the 'key words' section, which has two input fields and 'add' buttons. Red text at the bottom of the key words section says 'Complete one at a time' and 'Right click to delete'. A blue box at the bottom contains the text 'Add in key words one by one.'.

(4) Please note any special circumstances in the place provided.

others

1. Is this paper adapted from your thesis / dissertation? No Yes Your advisor is ()

2. Is this paper adapted from your academic project? No Yes project ()

3. other ()

I guarantee all the information provided above is correct. No part of the paper has been published or under consideration elsewhere. There is no violation of academic ethics. I (The author) alone is responsible for legal responsibilities.

Your paper cannot be accepted if it includes any personally identifiable information.

save as draft confirm submission

(5) Save as Draft

If you don't want to send out the submission immediately, you can choose "Save as Draft" (picture1).

E-Journal Review System 課程研究 Journal of Curriculum Studies

function list submit the paper

hi mei hwa lin log out

author

- submit the paper
- review status
- personal information
- message to editor

Email of Editorial Board
stella@mail.edubook.com.tw

Calendar

Feb 2012

29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

Chinese abstract

English abstract

key words (in Chinese): Complete one at a time Right click to delete

key words (in English): Complete one at a time Right click to delete

others

1. Is this paper adapted from your thesis / dissertation? No Yes Your advisor is ()

2. Is this paper adapted from your academic project? No Yes project ()

3. other ()

I guarantee all the information provided above is correct. No part of the paper has been published or under consideration elsewhere. There is no violation of academic ethics. I (The author) alone is responsible for legal responsibilities.

Your paper cannot be accepted if it includes any personally identifiable information.

save as draft confirm submission

(6) Confirmation of Submission

Click “Revise and Submit Draft” to revise your submission, and then click “confirm submission” to complete.

review status

status checklist

status: Date of submission: ~

No.	paper No.	author name	affiliation:	positi	title	Date of subn	status	remark
<input checked="" type="radio"/>	201202150	mei hwa lin		profe	123	2012-02-15	submit draft	
<input type="radio"/>	201202150	mei hwa lin		profe	educational leadership		revise and accept	
<input type="radio"/>	201202130	mei hwa lin		profe	educational administration			ks for Higher Education Publishing's support
<input type="radio"/>	201202100	mei hwa lin		profe	test to lin	2012-02-10	submit draft	
<input type="radio"/>	201202100	mei hwa lin		profe	2012	2012-02-10	submit draft	

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submit the paper

3.other

I guarantee all the information provided above is correct. No part of the paper has been published or under consideration elsewhere. There in no violation of academic ethics. I (The author) alone is responsible for legal responsibilities.

Your paper cannot be accepted if it includes any personally identifiable information.

Click the paper you want to revise.

Scroll down to see the entire field.

(7) Submission Completed

Soon after the submission is completed, you will receive a confirmation letter.

主旨: Journal of Curriculum Studies - Your Submission Has Been Received

在此通知您下列稿件已完成投稿，請耐心等待本單位的通知，或登入本系統了解最新審查進度。
如有任何問題，請洽本刊編輯部，謝謝！

論文中文題目：lin
論文英文題目：lin

謹祝您 萬事如意

『課程研究』期刊編輯委員會
地址：台北市館前路26號6樓
電話：02-2388-5899*112
傳真：02-2389-2500
網址：www.edubook.com.tw

Dear Author,

The paper you submitted to the E-Journal Review System has been received. You can log in to the system for more details, or

Title : lin

Best wishes,
[Journal of Curriculum Studies] Editorial Board
Address 6F, No. 26, Guon-Chian Rd., Taipei,
Taiwan
Phone:02-2388-5899 * 112
Fax:02-2389-2500
Website:www.edubook.com.tw

4. Review Status

Soon after submitting a paper, the author will receive a confirmation letter (picture 1). All of your submitted papers and the current status of each is displayed in the Review Status section of the Function List (picture 2). These are records only. You cannot revise them. Click on a manuscript to view details such as reviewers' comments (picture 3).

主旨: Journal of Curriculum Studies - Your Submission Has Been Received

在此通知您下列稿件已完成投稿，請耐心等待本單位的通知，或登入本系統了解最新審查進度。
如有任何問題，請洽本刊編輯部，謝謝！

論文中文題目： lin
論文末文題目： lin

謹祝您 萬事如意

『課程研究』期刊編輯委員會
地址：台北市館前路26號6樓
電話：02-2388-5899*112
傳真：02-2389-2500
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Title : lin

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Taiwan
Phone:02-2388-5899 * 112
Fax:02-2389-2500
Website:www.edubook.com.tw

E-Journal Review System 課程研究 Journal of Curriculum Studies

function list
hi mei hwa lin

author

Email of Editorial Board
stella@mail.edubook.com.tw

Calendar

review status

status checklist
status: all Date of submission: ~ search reset

No.	paper No.	author name	affiliation	posit	title	Date of sub	status	remark
<input type="radio"/>	20120213	mei hwa lin	prof		educational administration	2012-02-1	submit draft	Thanks for Higher Education Publishing's supprt
<input type="radio"/>	20120210	mei hwa lin	prof		test to lin	2012-02-1	submit draft	
<input type="radio"/>	20120210	mei hwa lin	prof		2012	2012-02-1	submit draft	

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E-Journal Review System 課程研究 Journal of Curriculum Studies

function list

hi mei hwa lin [log out](#)

author

- submit the paper
- review status
- personal information
- message to editor

Email of Editorial Board
stella@mail.edubook.com.tw

review status

status: Date of submission: ~ [search](#) [reset](#)

No.	paper No.	author name	affiliation	posit	title	Date of sub	status	remark
<input checked="" type="radio"/>	20120210	mei hwa lin		prof.	lin	2012-02-1	agree to publish	
<input type="radio"/>	20120210	mei hwa lin		prof.	new year test	2012-02-1	under reviewing	
<input type="radio"/>	20120210	mei hwa lin		prof.	lin testing			
<input type="radio"/>	20120210	mei hwa lin		prof.	feb 10			

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[revise and submit draft](#) [delete draft](#)

Calendar

Feb 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

word count total 15000 words

reviewer1	comments	author	defense
	very good very good very good very good		
Initial review	very good	1st review	
comments		defense	

Click here.

5. Author's Reply

(1) Editorial Board Decision

After receiving a message indicating the Editorial Board's decision, you may reply to the reviewers' comments (picture 1).

主旨: Journal of Curriculum Studies - Decision of the Editorial Board

地址：台北市鎮前路26號6樓
電話：02-2388-5899*112
傳真：02-2389-2500
網址：www.edubook.com.tw

Dear Author,

Please see the decision of the editorial board below and follow the instruction to proceed.

[Decision of the Editorial Board] Note:
Accepted for publication : Your manuscript has passed our review, we' ll make further contact with your for publication deta
Accepted for publication pending revisions : Please email your revised manuscript and reply to our Editorial Board email.
Rejected : Sorry that your manuscript didn' t pass our survey.
Review again after revision : Please log in our system, respond to reviewers' comments and upload your revised manuscript.

Title: lin testing
Decision of the editorial board:review after Revision (to author)
[Author Login](#)

Best wishes,
[Journal of Curriculum Studies] Editorial Board
Address 6F, No. 26, Guon-Chian Rd., Taipei,
Taiwan
Phone:02-2388-5899 * 112
Fax:02-2389-2500
Website:www.edubook.com.tw

(2) Reply to the Reviewers' Comments

In the Review Status section of the Function List, select the paper and write your reply in the space provided (picture 2).

E-Journal Review System 課程研究 Journal of Curriculum Studies

function list: hi mei hwa lin [log out](#)

author: [submit the paper](#) **[review status](#)** [personal information](#) [message to editor](#)

Email of Editorial Board: stella@mail.edubook.com.tw

review status: status checklist

status: all Date of submission: [calendar] ~ [calendar] [search](#) [reset](#)

No.	paper No.	author name	affiliation:	positi	title	Date of subr	status	remark
1	201202150	mei hwa lin		profe	123	2012-02-15	submit draft	
2	201202150	mei hwa lin		profe	educational leadership	2012-02-15	revise and accept	

reviewer2 comments: This is a good project and worthy of publication. However I suggest revise some parts and agree to publish it. Thanks.

author defense: thanks for your suggestion. revised.

review status: status checklist

status: all Date of submission: [calendar] ~ [calendar] [search](#) [reset](#)

No.	paper No.	author name	affiliation:	positi	title	Date of subr	status	remark
2	201202150	mei hwa lin		profe	educational leadership	2012-02-15	revise and accept	Thanks for Higher Education Publishing's
3	201202130	mei hwa lin		profe	educational administration	2012-02-13	submit draft	

Manuscript information

title (in Chinese):	educational leadership	title (in English):	educational leadership
author (Chinese name):	mei hwa lin	author (English name):	mei hwa lin
Reason for rejection:			

reviewer2	comments	author	defense
Initial review comments	This is a good project and worthy of publication. However I suggest revise some parts and agree to publish it. Thanks.	1st review defense	thanks for your suggestion. revised.
Second review comments		defense for 2nd review	
reviewer3	comments	author	defense

(3) Upload a revised MS Word File

In the “Revised uploaded file” section, click on “Select File” to upload your the latest version of your manuscript.

review status

status checklist

status: [all] Date of submission: [] ~ [] search reset

No.	paper No.	author name	affiliation:	positi	title	Date of subr	status	remark
2	201202130	mei hwa lin		profe	educational leadership	2012-02-13	revise and accept	
3	201202130	mei hwa lin		profe	educational administration	2012-02-13	submit draft	Thanks for Higher Education Publishing's

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revise and submit draft delete draft

Manuscript information

title (in Chinese):	educational leadership	title (in English):	educational leadership
author (Chinese name):	mei hwa lin	author (English name):	mei hwa lin
Reason for rejection:			

Revised uploaded file: [select file](#) [File Format: *.doc,*.docx]

(4) Lastly, remember to click “Send” to complete.

reviewers	comments	author	defense
Initial review comments		1st review defense	
Second review comments		defense for 2nd review	

send cancel